



GOVERNMENT OF INDIA

INDIA METEOROLOGICAL DEPARTMENT

OFFICE OF THE
DEPUTY DIRECTOR GENERAL OF METEOROLOGY
(SURFACE INSTRUMENTS)

Meteorological Office, Pune – 411 005

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Website : www.imdpune.gov.in

File No. : I/PUD-2169/10-11/

Date : 1st July 2010

To M/s

Sir,

Kindly quote for the following stores or their equivalent. Your quotation has to clearly mention following details: (i) Full specifications; make of the item (ii) Delivery period (iii) Terms of delivery (iv) Whether rates quoted include Packing and Forwarding charges, Sales tax, Excise, etc. If not, these are to be shown separately alongwith the rates (No extra charges will be paid/entertained after opening the bids.) (v) Period of validity of offer (vi) Terms of payment. The quotation should reach this office before 1430 hrs of 15th July 2010 in a sealed cover addressed to **“The Dy. Director General of Meteorology (Surface Instruments), Meteorological Office, Pune-411 005.”** **The quotations will be opened at 1430 hrs on the due date.** The quoters may be present at the time of opening of the quotation, if they desire so.

S.No.	Description of stores	Quantity
1.	Ord. Plywood Size 8' x 4' 6mm thick	25 Nos
2.	3mm thick	50 Nos

Note:

- 1) The sealed cover containing quotation should be super scribed in block letters **“QUOTATION FOR ENQUIRY NO. I/PUD-2169/10-11/ DATED 1st July 2010 AND DATE OF OPENING is 15th July 2010”**
- 2) The right to ignore quotations which fail to comply with the above instructions is reserved.
- 3) The parties bringing quotations personally may drop the same in the **“QUOTATION BOX”** kept in Admin. Section of this office.
- 4) The firm should clearly mention Make and Model of the item being offered, wherever applicable.

Yours faithfully,

(R.R. Joshi)
Assistant Meteorologist Gr.I
for Dy. Director General of Meteorology
(Surface Instruments)